Date

Name

Address

City, State, Zip

Dear XXX,

This letter is to notify you that your insurance company, Allstate, currently has a policy that prohibits third parties being included as an additional insured with respect to any general liability (otherwise known as Protection & Indemnity) coverage. The Port of Anacortes requires that all permanent moorage customers maintain insurance that includes this additional insured status.

As a courtesy, we are allowing you a one year grace period. If, upon your next annual insurance renewal date, Allstate still does not provide for this coverage, you will need to seek alternative insurance in order to remain in our marina.

If you have any questions, please contact the Harbor Office at (360) 293-0694. We appreciate your cooperation as we work to make Cap Sante Marina a safe and responsible environment for all who enjoy it!

Sincerely,

Jill R. Brownfield, CPA

Director of Finance & Administration