



**Job Title: Government Relations Manager**

Closing Date/Time: Open until filled

Job Type: Full-time/Hybrid

Location: Portland, Oregon / Vancouver, WA

Salary range: \$90K - \$115K, with a comprehensive benefits package

**PNWA is hiring!**

We are pleased to announce that the Pacific Northwest Waterways Association (PNWA) is hiring a **Government Relations Manager** to join our team! PNWA is a non-partisan, non-profit, industry trade association addressing navigation, trade, energy, and environmental issues in the Northwest. With a strong, supportive membership and over 90 years of history, PNWA is a truly unique and constantly evolving group that engages on infrastructure and policy issues in our region for over 150 member organizations.

**Key Responsibilities:**

Reporting directly to the Executive Director, the Government Relations Manager will cover a broad suite of issues and projects; advocating for appropriations and policies associated with regional infrastructure (including jetties, pile dikes, dredging, navigation locks and dams, and other federal and non-federal infrastructure), as well as assist the Executive Director and Deputy Director in the following activities to further the mission of PNWA:

- Analyze federal and regional public policy issues as they relate to PNWA
- Coordinate efforts of PNWA members, staff, partner organizations, and others
- Prepare materials for Congress, federal agencies, regional policy makers or others for, communication with members, membership prospects, press, annual meetings and convention, promotional materials, website, and more.
- Write content for our *Nor'Wester* newsletter, website, social media
- Conduct consistent and targeted outreach, providing value to existing PNWA members and others
- Prepare presentations, engage with the public on a routine basis, educating policymakers and the public on PNWA's mission and advocacy
- Provide support to the PNWA team for membership service, meetings, and event planning
- Develop and maintain strong relationships with PNWA member organizations, Congressional offices, federal agency partners, and industry partner organizations to further PNWA's Mission, projects, and policies
- Other duties as assigned

**Qualifications:**

Candidates for the Government Relations Manager role will meet the minimum requirements:



- Bachelor's degree and at least four years of government, industry, or other relevant experience
- Ability to manage several projects concurrently, dealing with multiple deadlines
- Excellent written and oral communication skills
- Confidently lead group discussions and present in front of small and large groups
- Willingness to travel as needed throughout the PNW, and occasionally to Washington D.C. or other areas of the country (travel approximately 20%)
- Thrive in a team environment
- Take initiative on projects and issues, yet maintain positive communication with the PNWA team
- Strong working knowledge of Microsoft Office Products (Word, Excel, PowerPoint, etc.) as well as Google Workplace
- Must pass a background check and, upon employment, register as a federal lobbyist and abide by Congressional conflicts of interest rules

This role includes a competitive benefits package with medical, dental, retirement, paid vacation, and medical leave.

This position is based in Vancouver, WA with a fixed hybrid work schedule (3-5 days in office, and 0-2 days work from home). Interested applicants should apply via LinkedIn and submit a resume. Any questions, please reach out to PNWA's Executive Director, Neil Maunu

Applications will be reviewed on a rolling basis, with the first review of candidates scheduled two weeks from the posting date (11/30/25).

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*The characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties that may be required for this position. Additional duties are performed by the individuals currently holding this or similar positions and additional duties may be assigned.*

***All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.***